

ALAMEDA COUNTY VETERANS' MEMORIAL BUILDING COMMISSION REGULAR MEETING AGENDA

Friday, October 23, 2026 | 10 AM – 11 AM

Commission Purpose

The Alameda County Veterans' Memorial Buildings Commission (Commission) serves the Albany, Hayward, San Leandro, and Washington Township Veterans' Memorial Buildings under Alameda County Administrative Code Chapter 2.94. It establishes building-use rules and carries out its assigned duties under the supervision and control of the Board of Supervisors (Board). County law and Board actions govern if they conflict with these bylaws.

Meeting Information

Virtual Attendance: <https://teams.microsoft.com/join/256418227407520?p=IGSj9ZdZtWQ9aZ9bLx>

Meeting ID: 256-418-227-407-520 Passcode: 8BB6Xj3M

Dial-in: +1 (415) 915-3950 Access Code: 783367799#

Public Participation

Members of the public are welcome to provide comments on agenda items and during the public-comment period for matters not listed on the agenda. Please state your name for the record before speaking. Comments should relate to matters within the Commission's authority. The Chair may establish and enforce time limits for speakers. [Insert the County's approved public-comment instructions and any applicable time limit.]

Meeting Agenda

1. Call to Order

Time: [Start–End time] | Presenter: Chair | Purpose: Information / Action

- Call meeting to order
- Roll call and establishment of quorum

2. Approval of Previous Meeting Minutes

Time: [Start–End time] | Presenter: Chair | Purpose: Information

- Review and approval of July 17, 2026 meeting minutes

3. Welcome and Introductions

Time: [Start–End time] | Presenter: Chair | Purpose: Information

- Introductions / acknowledgement of attendees (as needed)

4. Public Comment

Time: [Start–End time] | Presenter: Chair | Purpose: Information

- Public comments on matters within the Commission's authority that are not otherwise listed on the agenda

5. Old Business/Unfinished Business

Time: [Start–End time] | Presenter: Chair / Commission | Purpose: Action

- Updates on previously discussed building issues
- Veteran Sponsor Groups
- Card Reader System
- Attendants
- ABC Security
- Observation Forms
- HVAC at all the VMB's
- New Phones
- Business Cards
- Sign the stipend payment forms on DocuSign.
- Questions:

- What happens if hard liquor is being served at an event?
- What can be done at events so that items are being separated in the proper bins (recycle, garbage, compost)

6. New - Approval / Adoption of Items

Time: [Start–End time] | Presenter: Chair / Commission | Purpose: Action

- Review and approve the Veterans' Memorial Building Commission Bylaws

7. New - Brown Act Requirements

Time: [Start–End time] | Presenter: County Staff | Purpose: Information / Discussion

- Review the Brown Act Requirements

8. New - Building Updates

Time: [Start–End time] | Presenter: Building Representatives / Staff | Purpose: Information / Discussion

- [Albany Veterans' Memorial Building update]
- [Hayward Veterans' Memorial Building update]
- [Fremont Veterans' Memorial Building update]
- [San Leandro Veterans' Memorial Building update]

9. New - Operation Green Light

Time: [Start–End time] | Presenter: Commissioners / Staff | Purpose: Discussion / Action

- [Agenda item and brief description]

10. New - Weekly Meetings with VMB Admin

Time: [Start–End time] | Presenter: Commissioners / Staff | Purpose: Information / Discussion

- Discuss any contracts, payments, or any requests from Commissioners.

11. Agenda Building / Items for Future Meetings

Time: [Start–End time] | Presenter: Commissioners | Purpose: Discussion

- Identify items to consider for a future agenda

12. Adjournment

Time: [Time] | Presenter: Chair | Purpose: Action

- Adjourn meeting